Dear $landlords.names$,

Re: Landlord Enquiry

Thank you for contacting $companyname$ regarding the possible letting of your property.

We would be happy to meet with you at the property to discuss our services in more detail. Following this visit we can advise you of the possible rental value of the property.

If you decide you would like $companyname$ to act as Agent on your behalf, we will place the property on the market following your instruction to do so.

Please do not hesitate to call us should you have any questions.

Yours Sincerely,

$user.name$